

Request for Proposals for Hedge and Bush Removal Services

Abbeville Housing Authority

Abbeville Housing Authority (AHA) is pleased to invite you to respond to this Request for Proposal (RFP) for hedge and bush removal services. The intention of this RFP is to solicit responses and formal proposals from qualified businesses and select a single organization to provide hedge and bush removal services to AHA.

About Us

The Abbeville Housing Authority has 40 public housing units funded by the US Dept. of HUD.

Services to be Performed

- Hedge and bush removal services service is to be provided to each unit below:
 - Abbeville 40 Units (20 Buildings)
 - Southdale Court and Girard Court
- Contractor agrees to modify this schedule based on climate conditions such as excessive rain, cold, or other conditions that affect removal.
- Contractor agrees to cut down all bushes and shrubs.
- Contractor agrees to remove all cut items from the property.
- Contract agrees to spray all roots after removal is complete to prevent regrowth.

Response Instructions

The deadline for this RFP is **12:00 noon Wednesday May 1, 2024** to the Primary RFP Contact listed below. Feel free to email or drop it by our office. If at any time you have any clarification questions regarding the RFP, please let me know. You may attach documentation to support your answers, if necessary.

Any response received after the delivery date specified, will not be considered without prior written or electronic approval.

Please complete Attachment A, a proposal document, pricing breakdown, and a version of any master services agreement or other contract that would be utilized if chosen.

Primary RFP Contact

Please direct all inquiries regarding to this RFP to:

Billy McClendon, Procurement Specialist
Eufaula Housing Authority
830 South Orange Ave
Eufaula, AL 36027
334-687-2451
bmccclendon@eufaulahousing.com

Selection Criteria & Process

AHA will evaluate the responses based on multiple criteria and will select the best overall solution to fit its needs. AHA is not obligated to select the lowest price bidder. All responses will be evaluated in the following areas:

- Expertise and experience
- Has business license and adequately insured
- References
- Bid price

Selection Process

All responses will be evaluated as received and included in the following process:

- Review and scoring of the responses, as well as clarification of information as deemed necessary by the evaluation team.
- May choose to conduct in-depth review of capabilities, including interviews.
- Evaluation of references.

Thank You

AHA looks forward to reviewing your response and would like to thank you in advance for your participation.

EOE

Attachment A

RFP Response Form: Corporate Information

Please provide the following information about your company.

1.0 Company Profile	
1.1	Company Name
1.2	Company Address
1.3	Contact Information (name, phone, email)
1.4	Company Webpage/Facebook
1.5	Types of insurance carried
1.6	List 3 references

Property	Units	Price/unit	Approx # Bushes	Total Price
Abbeville	40		200	

Total Price: